

OUUC BOARD MEETING MINUTES
October 12, 2006

Present: Shelley Ferer, Mary-Walton Cameron, Harmon Eaton, Melissa Denton,
Mike Harbour, Bernie Brady, Art Vaeni, Ingrid Kail and Tim Ransom.
Absent: Samantha Ritchie
Guests: Selena Kilmoyer, Fred Kellogg and Eleana

Meeting called to order on time by Board Pres. Tim Ransom

Minutes:

July 2006 Board minutes were approved.

Minutes of the September meeting were accepted with minor name spelling corrections.

Treasure's Report

Harmon's detailed report was emailed, distributed, reviewed and accepted. He went on to note that pledges are up and about 93% of expectations. There was some discussion about Share The Plate donations and the accuracy of pledge statements. Harmon reported that Wim and Darlene will be attending a workshop on Church Windows Accounting. It was recommended to use the CWA payroll package.

Administrators Report

Copies of the report were emailed, distributed, reviewed and accepted.

Minister's Report

Copies of the report were emailed, distributed, reviewed and accepted.

Liaison Reports

Committee On Ministry: Mary-Walton reported that the COM is addressing Art's upcoming sabbatical.

Communication Committee: Bernie reported that the committee is exploring an annual glossy publication with the same process as the well-received Stewardship brochure.

Building and Grounds: Discussion is in the agenda.

Space 3.0 Warren sent reports which Tim distributed. Consensus is "things are going well"

Finance Committee: Harmon reported that Pam Davidson is resigning as chair after 13 years. No one has stepped forward but Tim suggested that the "chair role" be rotated. Harmon said the committee is running well.

Leadership. The November meeting is 11/18/06 in Edmonds. Fee is \$100 per congregation so Art encouraged all who were able to attend, especially because the speaker is inspirational.

Safe Congregation: Art said this ad hoc committee would like to be on the Board agenda at the November 17th meeting.

ACTION ITEMS

Partnership Church: Tim moved that –per policy- we approve a special offering. Mary-Walton seconded the motion which passed unanimously.

Reserve Accounts: Harmon distributed copies of his recommendation. We discussed permanent accounts and reserve accounts. Harmon moved that the Board accept his written recommendations with these clarifications: The B&G Annex Insurance Reserve account was a special donation for OTW and the Ordination Offering reserve account needs to go to Living Tradition at UUA. Melissa seconded the motion which was unanimously approved.

Communications Committee: Tim sent around a memo from Ginny Taylor regarding the Uncommon Denomination marketing campaign and a proposed OUUC Covenant with UUA. Tim moved that the Board sign the Covenant. The motion was approved after Mary-Walton's second. There was a brief discussion of *The Sitting Duck* as an appropriate media marketing venue. Bernie assured the Board it wasn't a tabloid but it was free and of the liberal persuasion.

DISCUSSION ITEMS

2007 Budget: Tim reported for Pam Davidson that there were no significant changes from the report presented at the September meeting. Art noted that non-Sunday childcare was still in the budget at \$100 but was approved at \$350. Melissa clarified history and that current budgeting for Music Director now reflects normal employer expenses. As an Action Item Tim will talk with Pam Davidson about how some line items are allocated or their current status.

Building and Grounds: That budget was distributed. Melissa turned pale and audibly gasped. Tim reported that increases in the B&G budget reflected several points: maintenance that had been deferred for too long, the establishment of an emergency fund and the committee's realistic planning for the future. The written report from B&G noted that maintenance of the Annex had not previously been their responsibility. Harmon suggested that B&G use a spreadsheet type format to establish a "twenty year budget plan" to plan for big ticket purchases or repairs as well as a permanent budget account for routine maintenance. Mary-Walton answered questions about OTW building expansion.

Out of The Woods: Mary-Walton distributed copies of her recent email regarding the shelter. She introduced Selena and Fred from the OTW Board. Selena presented letters of endorsement from local officials. Mary-Walton observed that the City of Olympia appears supportive. There was frank discussion around a number of issues: Physical condition of the building, staffing, supervision, use of volunteers, funding sources (grants and loans), time lines for staffing, funding and opening, public relations, target population of the shelter, hours of operation, daily housekeeping and maintenance and the compelling need to "do this right". Bernie, Mike and Tim asked for an Operating Plan/Business Plan. Given the sense of urgency to open the shelter soon due to weather and need it was decided that Board representatives from OUUC and OTW meet promptly to develop a Memorandum of Agreement spelling out expectations and responsibilities. Art suggested that a 24/7 shelter should have Congregational approval but an overnight shelter is a less daunting project requiring Board approval. The goal is to have this topic as an agenda at the November Congregational Meeting.

PNWD: Tim distributed a memo from Dick Jacke of PNWD requesting to meet with the Board with some survey questions. He will be here at 6:15 the day of the November Board meeting.

Art reflected on the good energy and effort that laid the foundation for the “faith in work, work in progress” of the OTW/OUUC alliance and opportunity present before us now. Melissa and Mike said “Amen” and we adjourned at 9:02.

Respectfully Submitted October 18, 2006.

Tim Ransom, Pres.

Ingrid Kail, Sec.